

TERMS OF REFERENCE

POSITION: CIVIL ENGINEER - CONSULTANT

1. Background:

The Civil Engineer plays a critical role in the planning, design, and execution of civil engineering projects. This individual is responsible for ensuring the successful completion of projects while adhering to industry standards, regulations, and best practices. As we are in the planning process to establish convention tourism facilities in N. Manadhoo, we require a civil engineer to assist us with the scope of work in this TOR.

2. Objectives:

- Lead and manage civil engineering projects from concept to completion, ensuring that all project objectives are met.
- Provide technical expertise and guidance to project teams, contractors, and stakeholders.
- Ensure that civil engineering work is performed in a safe, efficient, and cost-effective manner.
- Collaborate with multidisciplinary teams to deliver high-quality and sustainable infrastructure solutions for our projects.

3. Responsibilities:

- Develop project plans, including scope, schedule, budget, and resource allocation.
- Conduct site investigations, surveys, and assessments to determine project requirements.
- Prepare detailed engineering designs, drawings, and specifications in accordance with project requirements and industry standards.
- Monitor construction activities to ensure compliance with design specifications, regulations, and safety standards.
- Identify and mitigate project risks, issues, and challenges in a timely manner.
- Communicate effectively with clients, contractors, regulatory authorities, and other stakeholders throughout the project lifecycle.
- Provide technical support and guidance to junior engineers and project team members.
- Public Building Design: Designing and overseeing the construction of schools, libraries, government offices, and other public facilities.
- Site Development: Designing land for new construction projects.
- Construction Management: Overseeing construction projects to ensure they meet budget, schedule, and quality standards.
- Building Code Enforcement: Ensuring buildings comply with safety and accessibility codes.
- Structural Engineering: Ensuring the safety and stability of buildings and other structures.
- Architectural Design: Designing public buildings, schools, libraries, and other community facilities.

- Urban Design: Creating aesthetically pleasing and functional public spaces like parks, plazas, and streetscapes.

4. Qualifications and Experience:

- Bachelor's degree in civil engineering or a related field.
- Practitioner registration certificates for the following.
 - Engineer license
- Minimum of 5 years of experience in civil engineering project management.
- Proficiency in engineering software and tools.
- Strong problem-solving skills and attention to detail.
- Excellent communication, leadership, and interpersonal skills

5. Duration and Location:

This is a retainer-based position for Noonu Atoll LAC LTD. The engineer may work from his personal office in general, however shall attend meetings and project sites as required. The initial term of engagement is SIX Months, with the possibility of extension based on performance and project requirements.

6. Reporting:

The Civil Engineer will report to the Managing Director and collaborate with project managers, architects, contractors, and other team members as needed. Regular progress updates and reports should be provided to the supervisor and project stakeholders.

7. Performance Evaluation:

The performance of the Civil Engineer will be evaluated based on key performance indicators such as project delivery, quality of work, adherence to schedules and budgets, and teamwork.

8. Confidentiality and Ethics:

The Civil Engineer is expected to maintain confidentiality regarding sensitive project information, and company proprietary information. Professionalism, integrity, and ethical conduct are fundamental to this role.

9. Remuneration

Remuneration based on experience, qualification and as per company Policy.

