

Project Title: Reimagine Noonu Binaaveshi

Development of the Noonu Atoll Land Use Plan (LUP)

Scoring Criteria and Submission

Legal Consultant

The selected Legal Consultant will work closely with multidisciplinary experts, consultants and stakeholders and relevant local and national authorities to deliver a strategic, actionable and practical land use framework for Noonu Atoll. A minimum educational qualification is required for eligibility; therefore, it is not included in the scoring criteria.

Similarly, the duration of the assignment is predetermined by the company and will not be a factor in the evaluation process. The total project duration is six months (*detailed timeline including both predetermined milestones and tasks that require further planning are provided in the project TOR*).

Selection for this consultancy will be based on the following criteria:

	Criteria	Max
A	Price	50%
B	Experience	50%

A. Price: Price evaluation will follow a competitive benchmarking method where the lowest bid will be used as a reference for scoring all other proposals. The formula to calculate the price score is:

$$\text{Price score} = \left[\frac{\text{lowest bid}}{\text{Bidder's price}} \right] \times 50$$

Applicants must provide an itemized breakdown of costs for each deliverable, which are provided below:

#	Deliverables	Weight%
1	Report of Existing Administrative Framework Review	30
2	New Administrative Framework Development	70

B. Experience: Points will be awarded if the applicant can prove the successful completion of similar projects and/or has the necessary experience to undertake the consultancy through reference letters and/or work portfolio. If the applicant has not undertaken similar contract work in the past, relevant work experience in a similar field will also be considered.

Experience letters must be issued by registered and verifiable organizations that were operational at the time of employment or project completion. Reference letters may be rejected if credibility cannot be established or if supporting documents are not sufficient.

Applicants can elect one of the following methods to demonstrate their work experience.

Option 1 – Project based work experience (max 50 points)

Each project reference letter will receive a maximum of 10 points and must include the following criteria.

Scoring Breakdown

Experience	Max
Legal advisory and consulting services (minimum 2 years required)	20 points
Additional experience	30 points

Scope and Scale Scoring (each reference letter)

Criteria	Max	Description
Scope	5 points	Nature, complexity, technical depth and relevance of the project
Scale	5 points	Size, significance and impact of the project

The reference letters must include the following information.

- Project name, description and location
- Applicant's role and responsibilities
- Project duration and completion date
- Scope and scale as per scoring criteria
- Contact details of a referee for verification

Option 2 – Employment based experience (max 50 points)

Applicants can claim experience from their employment in a relevant organization.

Years of experience (Legal advisory and consulting services)	Max Score
2 years (minimum requirement)	20 points
3 years	30 points
4 years	40 points
5 years and above	50 points

The work experience letter must include the following information.

- Applicant's full name and ID number
- Job title, designation and key responsibilities
- Issuing organization's name, address and contact details
- Employment period and type (full-time, part-time)
- A reference number, if the letter is issued by a government organization

Option 3 – Mixed experience (max 50 points)

Applicants can choose this option to combine project-based experience and employment-based experience. However, project-based experience cannot be claimed for projects undertaken as an employee of the same organization from which they are claiming employment experience. Similarly, if the applicant is claiming employment experience from a organization, they cannot submit project reference letters for work completed within that organization. All project experiences claimed must be from a different organization or independent consulting work.



Proposal Submission Form

Project title	Reimagine Noonu (Binaaveshi Development of the Noonu Atoll Land Use Plan (LUP))
Consultancy Role	Legal Consultant
Applicant Name	
Contact Number	
Email	

A. Price Breakdown

Applicants must provide a detailed itemized breakdown of costs for each deliverable. The total price should be inclusive of all costs and taxes.

#	Deliverables	Price (MVR)
1	Report on Existing Administrative Framework Review	
2	New Administrative Framework Development	
	TOTAL	

B. Selection of work experience option

Applicants must select one of the following experience methods.

Options	Deliverables	Tick
Option 1	Project based work experience	
Option 2	Employment based work experience	
Option 3	Mixed work experience	

C. Declaration

I confirm that all the information provided in this submission is accurate and complete. I understand that any misrepresentation may result in disqualification.

Applicant	Signature	Date